

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



BOARD OF TRUSTEES

WORK SESSION

6:00 PM, JANUARY 11, 2018

BOARD ROOM

GORDON M. ANDERSON LEADERSHIP CENTER

16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090

MINUTES

I. Call to Order

Vice President Jana Gonzales called the Work Session of the Spring Independent School District Board of Trustees to order at 6:03 PM on January 11, 2018, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Jana Gonzales, Vice President
Donald Davis, Secretary
Justine Durant, Assistant Secretary
Dr. Deborah Jensen
Winford Adams, Jr.
Chris Bell

Members Absent:

Rhonda Newhouse, President

Others Present:

Rodney Watson, Superintendent of Schools
Victor Mitchell, Chief of Police
Julie Hill, Chief of Staff
Lupita Hinojosa, Chief of School Leadership and Student Support Services
Lauren Topek, Chief of Curriculum, Instruction and Assessment
Mark Miranda, Chief Operations Officer
Deeone McKeithan, Chief Human Resources Officer
Ann Westbrook, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief Communications Officer
Jeremy Binkley, Legal Officer
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings

A. The Board reviewed the Minutes from the following meetings:

1. December 7, 2017 Board Work Session
2. December 12, 2017 Regular Board Meeting

III. Opening Remarks

A. Superintendent of Schools

Dr. Rodney Watson highlighted the presentations on attendance and literacy that would follow on the agenda.

IV. Presentations

A. Two-Way Dual Language Bilingual Program

Chief Lupita Hinojosa introduced Dr. Virginia Collier and Dr. Wayne Thomas who presented information on their research and the benefits of Two-Way Dual Language Bilingual Programs. The presentation included dual language research, outcomes of well-implemented dual language programs, research showing the cognitive advantages of being bilingual, and long term achievement studies of English learners in dual language programs versus English submersion programs.

B. EVERY day counts. Attendance Matters – Spring Independent School District's Attendance Initiative

Chief Lupita Hinojosa presented information regarding EVERY day counts. Attendance Matters – Spring Independent School District's Attendance Initiative. The presentation included December's focus of climate & culture, awareness, and systems & structures. Last year versus this year attendance rates were compared as well as last year versus this year homeless rates.

C. Literacy Applied – Spring Independent School District's Literacy Plan

Chief Lauren Topek presented information regarding Literacy Applied – Spring Independent School District's Literacy Plan. The presentation included performance indicators, literacy components, and training schedules for principals, literacy coaches and teachers.

V. Chief Human Resources Officer

A. Compensation Manual

Chief Deeone McKeithan presented information regarding proposed changes to the 2017-2018 Compensation Plan which included a Police Dispatcher pay increase.

Vice President Gonzales recessed the meeting for a short break at 8:10 PM.

Vice President Gonzales reconvened the meeting at 8:23 PM.

VI. Chief of Staff

A. Notification of Legal Policies Revised by the Texas Association of School Boards (TASB) in Update 109

Chief Julie Hill presented information regarding Legal Policies revised in TASB Update 109. The update replaces 106 policies with new versions that reflect changes in the law.

B. Notification of Policy Provisions Deleted, Added or Replaced by the Texas Association of School Boards (TASB) in Update 109

Chief Julie Hill presented information regarding Policy Provisions revised in TASB Update 109. The update included the deletion of 5 policy provisions, the addition of 5 policy provisions, and the replacement of 3 policy provisions.

C. First Reading of TASB Local Update 109 - Proposed Revisions Affecting the Following Board Policies

Chief Julie Hill presented information regarding the revisions to Local Policies revised in TASB Update 109.

1. BBE(LOCAL)

2. CDA(LOCAL)
3. CKC(LOCAL)
4. CNA(LOCAL)
5. CO(LOCAL)
6. DF(LOCAL)
7. DH(LOCAL)
8. EHBAF(LOCAL)
9. EJ(LOCAL)
10. FEA(LOCAL)
11. FFAA(LOCAL)
12. FFF(LOCAL)
13. FFI(LOCAL)
14. GBAA(LOCAL)
15. GKA(LOCAL)
16. GKC(LOCAL)
17. GKE(LOCAL).

VII. Chief Financial Officer

- A. Popular Annual Financial Report for the Fiscal Year Ending June 30, 2017
Chief Ann Westbrooks presented information regarding the Popular Annual Financial Report. The Popular Annual Financial Report is a brief summary of the District's Comprehensive Annual Financial Report (CAFR). This report is intended to increase public awareness throughout the community about Spring ISD's financial condition by presenting the financial information in a way that is more understandable to parents, students, community members, taxpayers, and other interested parties.
- B. Taxpayer Refunds
Chief Ann Westbrooks presented information regarding Taxpayer Refunds. The Board was presented with a report consisting of refunds exceeding \$500.
- C. Report of Agreement Renewals Exceeding \$50,000
Chief Ann Westbrooks presented information regarding the Report of Agreement Renewals Exceeding \$50,000. There were no agreement renewals to report.
- D. Report of Purchasing Cooperative Purchases Exceeding \$50,000
Chief Ann Westbrooks presented information regarding the Report of Purchasing Cooperative Purchases Exceeding \$50,000. The Board was presented with a report consisting of purchases exceeding \$50,000 that were made by the District through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
12/05/2017	Yellowstone Landscape Central	Landscape Maintenance (District-Wide) Nov. 2017 to March 2018.	\$269,092

- E. Request for Proposal #18-007 – Furniture
Chief Ann Westbrooks presented information regarding Request for Proposal #18-007 – Furniture and asked that the Board consider awarding the contract for furniture to the provider(s) recommended by the administration. Chief Westbrooks explained that

Spring Independent School District requested competitive sealed proposals for the purpose of identifying a vendor(s) to supply furniture to support the needs of the District, in accordance with the terms, conditions and specifications established within the Request for Proposal.

- F. Request for Proposal #18-010 – Asset Management System & Related Services
Chief Ann Westbrook presented information regarding Request for Proposal #18-010 – Asset Management System & Related Services and asked that the Board consider approving the vendor selected to provide Asset Management System & Related Services for the District. Chief Westbrook explained the Request for Proposal identifies a vendor capable of providing a fully integrated asset system for District items including technology, fixed assets and site based inventory, and provide a comprehensive inventory of all fixed assets.

VIII. Chief of School Leadership and Student Support Services

- A. Memorandum of Understanding between Texas Department of State Health Services and Spring Independent School District
Chief Lupita Hinojosa presented information regarding a Memorandum of Understanding between Texas Department of State Health Services (DSHS) and Spring Independent School District. The Memorandum of Understanding states that the Texas Department of State Health Services will provide dental services at no cost for 3rd grade students at Winship Elementary and Cooper Elementary by DSHS regional dentists and dental hygienists, with assistance from the School District's staff.
- B. Acceptance of Grant Funds **The Board of Trustees may take action on this item.**
Chief Lupita Hinojosa presented information regarding the acceptance of proposed grant funds in the amount of \$348,900 from the American Association of School Administrators an National Joint Powers Alliance, Hurricane Harvey Relief Fund managed by the Greater Houston Community, and The Simmons Foundation. The Board did not take action on this item. Action was deferred to the January 18, 2018 Regular Board Meeting.

IX. Closed Session

Vice President Gonzales recessed the open session at 9:22 PM for the purpose of entering into closed session pursuant to the following provision of the Texas Open Meetings Act:

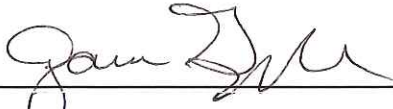
- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property
- C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee
1. The Board will deliberate on employees nominated for special recognition
 2. The Board will deliberate regarding the Superintendent's evaluation

X. Action on Closed Session Items

Vice President Gonzales reconvened the open session at 9:45 PM.

XI. Adjournment

On a motion by Trustee Durant, seconded by Trustee Davis, the Board unanimously adjourned the meeting at 9:45 PM.



Jana Gonzales, Vice President



Donald Davis, Secretary